

LEIGH PARISH COUNCIL
MINUTES
For Meeting Held At Leigh Village Hall On
23th May 2017 At 7.30pm

Present: Cllr Scutt, Cllr Vincent, Cllr Stillitano, Cllr Bugler, Cllr Bennett, Cllr West, DCllr Penfold, the Clerk and members of the public.

1. APPOINTMENT OF CHAIRMAN & VICE CHAIRMAN

- 1.1 It was unanimously agreed that CLLR SCUTT WOULD STAND AS CHAIRMAN FOR THE FORTHCOMING YEAR. Proposed Cllr Bennett, 2nd:Cllr Stillitano. Unanimously agreed.
- 1.2 It was unanimously agreed that CLLR STILLITANO WOULD CONTINUE AS DEPUTY CHAIRMAN FOR THE FORTHCOMING YEARS. Proposed: Cllr Scutt, 2nd: Cllr Bennett,
- 1.3 Standing orders were considered and all Councillors present agreed that no alterations were necessary to accommodate

2. APPOINTMENT OF COMMITTEE REPRESENTATIVES

- 2.1 The following appointments/links were agreed.
- 2.2 Village Hall – Mark Stillitano – members are resigning, if anyone wishes to join then volunteers are being sought.
- 2.2 Play Park – Graham Bugler
- 2.3 Boyles Trust – Diane West – Richard Smith will hand over.
- 2.5 Finance – Alan Bennett
- 2.6 Footpaths Officer - Thanks were given to Trevor Evans and he agreed to continue.
- 2.7 Andy Denham – Speed watch organiser.
- 2.8 Neighbourhood Plan – Cllr Scutt.
Positions were collectively proposed and agreed. Proposed: Cllr Scutt 2nd: Cllr Stillitano
- 2.9 All councillors to update, if required their Business Interest forms.
- 2.10 Cllr Scutt gave thanks to Richard Smith for his contribution to the Parish Council and all his hard work on developing the Neighbourhood plan.
- 2.11 No formal applicants have yet applied for position on the Council.

3. APOLOGIES FOR ABSENCE - none

4. DECLARATIONS OF INTEREST

- 4.1 APPLICATION NO: WD/D/17/000792 – Cllr West

5. TO APPROVE AND SIGN THE MINUTES

- 5.1 It was resolved "THAT THE MINUTES OF THE MEETING HELD 21st MARCH 2017 BE APPROVED AND SIGNED BY CHAIRMAN". Proposed: Cllr Bennett, 2nd:Cllr Stillitano.
- 5.2. Matters arising not already on the agenda. – Cllr Bennett reported the success of the Leigh Litter pick up organized by Paul Orchard and a dozen parishioners who checked their area. Thanks was given and it was suggested that when done again next year that it would be better in early January when the verges were not so overgrown. Cllr Scutt will write to Paul Orchard with thanks.

6. FINANCIAL MATTERS

- 6.1 Internal audit completed and invoice of £70.00 received. Payment agreed.
- 6.2 It was resolved that the "PARISH COUNCIL APPROVE THE END OF YEAR ACCOUNTS.

- Proposed: Cllr Vincent 2nd Cllr Bugler. Unanimously agreed.
- 6.3 It was resolved that the “LEIGH PARISH COUNCIL APPROVE THE GOVERNANCE STATEMENT WITHIN THE BDO AUDIT DOCUMENT FOR YEAR ENDED MARCH 2017”. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed.
- 6.4 It was resolved that the “LEIGH PARISH COUNCIL APPROVE THE STATEMENT OF ACCOUNTS FOR THE EXTERNAL AUDIT FOR THE YEAR ENDED MARCH 2017. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.5 It was resolved “THAT LEIGH PARISH COUNCIL REVIEW, AGREE AND APPROVE THE ASSET REGISTER FOR YEAR ENDED MARCH 2017. Footpath gates were removed as they are legally owned by the landowners where they are placed. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.6 It was resolved that the “LEIGH PARISH COUNCIL REVIEW AND APPROVE THE RISK ASSESSMENT FOR YEAR ENDED MARCH 2017. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.7 Clerk’s salary for 2 months. Total: £305.94. Proposed: Cllr Scutt 2nd Cllr Stillitano. Unanimously agreed
- 6.8 Clerks invoice for expenses as per invoice. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.9 Renewal of insurance to be agreed to start 1st June 2017 as circulated by the Clerk. It was agreed that this would be on a 5 year long term agreement and thereby reducing the overall cost by up to 10%. Clerk to clarify reduced cost and agree payment via email. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.9 The Parish Council are earmarking in addition to the present £4000 held in the account, a further £2000 from this half years precept and then a further £2000 from the last six months of this years precept. This would give a total £8000 earmarked by the end of the financial year March 2018.
- 6.10 Response from insurance regarding cover for speed watch activities reported to Cllr Bennett, names provided and given to the insurance company.
- 6.11 £35 invoice for Data Protection registration, agreed. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.12 £437.11 expenses for 2 swing seats for Play Park and delivery to be agreed by Parish Council. Payment agreed in principal by Councillors, to be paid on receipt of invoice. The purchase was required as per the inspection of the play area. Equipment being purchased would be moveable when the play park is relocated. This cost of equipment will be taken from the earmarked money for the play area. Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed
- 6.13 £2017 received from Groundwork UK for Neighbourhood Plan.
- 6.14 Councillors were in agreement that invoices received from the Neighbourhood plan could be agreed for payment via email.

7. AWARDING GRANTS

- 7.1 Cllr Scutt reported that there had been no requests for grants. Cllr Stillitano asked that a grant of £500 be considered for the churchyard maintenance. How this money might be spent by the church was discussed. It was agreed that Cllr Stillitano would identify the correct account that the grant should be paid into so that it would be spent on churchyard maintenance and this could be actioned at the next meeting.

8. NEIGHBOURHOOD PLAN

- 8.1 Richard Smith noted that only one volunteer in Leigh has stood up to support the committee since the 3 people had stood down.

9. TRAFFIC SPEED IN LEIGH – reported at Village meeting.

10. PLANNING MATTERS

10.1 APPLICATION NO: WD/D/17/000792. PROPOSAL: Change of use of land from agricultural to fenced area around the pond. Erection of summerhouse (Retrospective).

LOCATION; POUND FARM, BACK DROVE, LEIGH, SHERBORNE, DT9 6JD

10.2 WD/D/16/002136 THREEGATES FARM, THREE GATES, LEIGH, SHERBORNE, DT9 6JQ – Meeting at Dorchester for the Planning Committee on 27.4.17.

10.3 WD/D/17/000985 HIGHER FIELD, TOTNELL, LEIGH, SHERBORNE, DT9 6HT – support submitted.

11. FOOTPATHS

11.1 Trevor Evans circulated maps of the footpaths and suggested locations for further gates. It was resolved THAT A FURTHER 3 GATES WOULD BE PURCHASED, WITH 1 GATE BEING DONATED, TO BE PLACED AS INDICATED BY MR EVANS. THE COST OF THE GATES WERE £125 EACH, A COST OF £375 TO THE PARISH COUNCIL.

Proposed: Cllr Bennett, 2nd Cllr Stillitano. Unanimously agreed

12. PLAYPARK REPORT & QUESTIONS RAISED.

12.1 Luke Goddard offered to pay for the next year's playground inspection. Cllr Bugler outlined aspects from the recent inspection. Cllr Scutt thanked Mr. Goddard for his generous offer on behalf of the Council and that next year we may be pleased to take it up. Cllr Bugler pointed out that there are other organizations that can provide the service and may give a more competitive rate.

13. CORRESPONDENCE

13.1 CHETNOLE & STOCKWOOD NEIGHBOURHOOD AREA DESIGNATION

13.2 Changes to the Dorset Councils Partnership Tree & Landscape Service

13.3 Request To Respond & To Encourage Responses To Housing White Paper Consultation,

13.4 Village Of The Year 2017

13.5 Dorset Flood Warden Seminar Invitation, 18th May

13.6 Verge cutting email circulated.

14. ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

14.1 Trevor Evans reported that asbestos sheeting was found on footpath 7. The Clerk was asked to contact Dorset Waste Partnership and arrange for its removal. Cllr Stillitano will forward information to Clerk to arrange.

15. DISCUSSION PERIOD.

16. DATE OF NEXT MEETING. – 18th July 2017