

LEIGH PARISH COUNCIL
MINUTES
For Meeting Held At Leigh Village Hall On
17th January 2017 At 7.30pm

Present: Cllr Scutt, Cllr Bugler, Cllr West, Cllr Bennett, Cllr Smith, DCllr Penfold, the Clerk and 24 members of the public.

1. APOLOGIES FOR ABSENCE – CCllr Hall, Cllr Stillitano, Cllr Vincent
2. DECLARATIONS OF INTEREST
3. TO APPROVE AND SIGN THE MINUTES
 - 3.1 It was resolved "THAT THE MINUTES OF THE MEETING HELD 15th NOVEMBER 2016 BE APPROVED AND SIGNED BY CHAIRMAN". Unanimously approved.
4. TRAFFIC SPEED IN LEIGH
 - 4.1 Report from Cllr Bennett -15 names have been received of people interested in being involved with the speed watch initiative. Mr Denham is now in the process of talking to Dorset Police regarding training prior to starting.
5. FINANCIAL MATTERS & ASSET REGISTER
 - 5.1 Clerk's salary for 2 months. Total: £305.94 Proposed: Cllr Bennett 2nd Cllr Bugler, unanimously agreed.
 - 5.2 Clerks invoice for 2 months broadband at £10 per month, £20. + £20 for anti-virus software. Proposed: Cllr Smith 2nd Cllr Bugler, unanimously agreed.
 - 5.3 Confirmation of tax base 2017/2018 received and circulated.
 - 5.4 Extraordinary Chief Executive's Circular - DAPTC Subscription Charges for 2017/2018 circulated.
 - 5.5 Invoice for Annie Sinnott Roundels £117.00. Proposed: Cllr West 2nd Cllr Bugler, unanimously agreed.
6. ANNIE SINNOTT WALK 'INAUGURATION WALK' 25.03.2017 2PM
 - 6.1 Cllr Stillitano is arranging an inauguration walk for the installation of the Annie Sinnot walk. This is arranged for the 25th March 2017 at 2pm, starting from The Old Vicarage. There will be tea and cakes after. The Annie Sinnott Roundels are now in place.
7. NEIGHBOURHOOD PLAN

Cllr Smith reported that "The Steering Group is going to add the current issue of development of the field next to the village hall, to the questionnaire to entice more people to complete it. This questionnaire should then determine the village issues to be covered within the Plan. Time estimate for circulation is early February.

The steering group has realized that a professional is needed to help construct and write our Neighbourhood Plan. On 14th December 2016 they met with a professional, Jo Witherden. She stated that her charges are the maximum allowed - £500 per day. We have a requested a quote for the work she expects to undertake up to end March 2017.

From the survey that was carried out from the village hall, other topics could be investigated and included into the plan, such as the requirement for older children's

Play Park; pedestrian safety through the main street of Leigh; and what is needed to prevent flooding on the Leigh access road.

Last November it was reported that the current funding period of NP grant ends in March 2017. Finances have now been released to fund up to March 2018. As we can only apply for grant money up to the end of the financial year, the first request will need to be submitted shortly.

Cllr Smith plans to step down from being a Parish Councilor but wishes to continue as a member of the NP reporting back to this Council. Currently the steering group continue to want Cllr Smith as Chairman.

Cllr Bennett asked if there were any requirement of finance from the Parish Council budget– Cllr Smith indicated that the only costs will be retrospective hire of the village hall. Going forward there are no planned expenditure that will be required from the PC.

Cllr Bugler suggested seeking advice from Dorset Community Action with regards to costings and getting financial quotations so that the NP abides by the PC's financial regulations of seeking 3 quotations for large expenditures.

8. DATA PROTECTION

8.1 The Clerk outlined the process for registration. A policy will need to be devised and adopted by the PC. An individual needs to be identified to make sure the PC abides by the policy. The registration can then be done online with a charge of £35. The Clerk to circulate a data protection policy for Councilors to review and localize.

9. TRANSPARENCY CODE FOR SMALLER AUTHORITIES

9.1 The code was outlined by the Clerk, to which Leigh PC abides.

10. BROADBAND OPPORTUNITIES FOR YOUR PARISH.

10.1 Cllr Scutt reported that there is a new wave of government funding. Cllr Vincent will try to ascertain if there are other farmers who are without broadband in this area.

11. PLANNING MATTERS

11.1 The new electronic process of planning information circulated by WDDC was outlined by Clerk, in essence there is no change to the present procedure, however circulation of the weekly planning application for the whole district will no longer be sent out by email.

APPLICATION NO: WD/D/16/002063

PROPOSAL: Convert Barn to Dwelling

LOCATION; BROOKFIELD FARM, BATCOMBE, LEIGH, DORCHESTER, DT2 7BG.

PLANNING OFFICER: Jean Marshall

PC COMMENTS: No objection submitted 8/11/16 Re submitted 22.12.16

APPLICATION NO: WD/D/16/002136 ADJOINING PARISH CONSULTATION LEIGH

PROPOSAL: Replacement of existing agricultural building with 2 no. agricultural workers dwellings.

LOCATION; THREEGATES FARM, THREE GATES, LEIGH, SHERBORNE, DT9 6JQ

PC Comments: submitted 22.11.16. No objection overall, but Comments should be one abstention and one objection. Concern over highway entrance, self-build for 2 houses if not in residence and overlooking adjoining neighbour.

APPLICATION NO: WD/D/16/001823

PROPOSAL: Conversion of redundant garage/workshop to a two-bedroom dwelling..

PC Comments: Objection. Comment: Would be on height of building on a small plot.

Insufficient space for parking in an already overcrowded area, due to the row of cottages opposite not having garages. Narrowness of lane, close to a children's play park. Submitted 18/12/16
Copy of objection from John & Patricia Harvey received.

12. PLAY PARK

- 12.1 Cllr Scutt reported that all the potential sites for the play park were given a risk assessment which was completed by Councillors visiting each site.
- 12.2 Cllr Bugler reported that it was necessary to do an inspection of the present play area at a cost of £70. Proposed: Cllr Bugler, 2nd: Cllr Bennett - Unanimously agreed.
- 12.3 Cllr Bugler explained in detail the reasoning behind the risk assessments and the scoring process. The higher the score the greater the risk. These risk assessments will be put on the website for scrutiny.

Current Play Park score was 67

Field by Garage score was 89

Yetminster Road score was 89

Meadow, Village Hall Land was 18

It was resolved "THAT THE PARISH COUNCIL WOULD MOVE FORWARD WITH PLANS FOR THE PLAY PARK TO BE LOCATED ON THE MEADOW, AT THE VILLAGE HALL." Proposed: Cllr Bugler, 2nd Cllr Scutt. Unanimously agreed.

Cllr Bugler indicated that this was also the recommendation of the Play Park Committee. Cllr Bennett indicated that The Old Vicarage had no objections to this proposal.

Cllr Scutt informed the meeting that any progress was subject to planning permission as the area would need change of use from a meadow.

Cllr Scutt agreed to move the project forward with regards to the village hall and the lease and planning. The Play Park committee is prepared to take on the management of the Play Park and will report back to the PC with any costs and making good the old site.

Cllr Bugler offered thanks to Chris Fox and Charlie Read for their generous offers of potential sites. Cllr Scutt will write a formal thanks for their contribution and that of the village hall committee.

13. PRECEPT DEMAND TO BE AGREED.

- 13.1 Cllr Bennett outlined the Parish Councils proposed budget and associated precept. For 2017-18, in addition to the usual operating costs and minor capital expenditure, the anticipated expenditure included a Parish Council grant of £4000 towards the eventual costs of the playpark relocation. (This sum will contribute towards a currently estimated total capital sum of c.£8,500 that is likely to be needed for the play park's relocation, refurbishment of equipment, and returning the old site to its original condition. However this figure is currently only a rough estimate – now that the future site has been agreed, the Play Park Committee will be asked to provide a more formal cost estimate).

With this in mind, it was proposed that the Leigh Parish precept demand for FY 2017-18 should be £8,444. If approved, the effect on a Band D property would be an increase in the Parish Charge for the year of about £12 (FY 1016-17 Band D charge was £24.30). Including the FY 2017-18 Local Council Tax Support Grant of £56 (current year: £112), this would therefore generate a total expected income for the Parish Council of £8500.

Total expenditure for FY 2017-18 (including the grant of £4000 towards the play park) were expected to be £8354. This would therefore leave a net surplus of

£146 for FY 2017-18.

The proposed precept of £8444 for FY 2017-18 was unanimously agreed.

14. AVIAN FLU

- 14.1 Cllr Bugler informed the meeting about precautions that should be taken with regards to poultry in view of the number of swan deaths at Abbotsbury. Information is on the website.

15. CORRESPONDENCE

- 15.1 DAPTC Chief Executive's Circular
15.2 GLEAM members newsletter circulated.
15.3 Annual Highways Service Survey 2016
15.4 Have Your Say on Changes to Dorset's Concessionary Pass Scheme – Consultation
15.5 Dorset Highways Performance Q1-Q2 2016/17
15.6 Community Highway Officers email explaining their role and the SharePoint webpage. Invite to be taken up for him to attend the next PC. Cllr Bennett concerned regarding costs being pushed onto PC.
15.7 Email from CC re Local government structures in Dorset.
15.8 Clinical Services Review public consultation link circulated.
15.9 Results from Dorset Highways Councillors Survey 2016 circulated
15.10 December Bulletin for the Local Council Online Consultation project
15.11 Have your say in shaping the future of NHS services in Dorset link circulated.
15.12 NALC newsletter and funding bulletin
15.13 HAVE YOUR SAY - COUNCIL TAX FUNDING FOR DORSET POLICE, link circulated. Cllr Bennett highlighted the limitations of circulating this information to the general public. Cllr Scutt to talk to Jack Paterson about involving him in on this.
15.14 Getting ready for winter - Remember 105 in case of a power cut – email circulated.
15.15 Email circulated - Have your say on dog related controls in West Dorset
15.16 Royal Funeral Protocol, discussed if PC were interested in having a condolence book.
15.17 Have your say on anti-social behaviour controls in West Dorset – email circulated.

16. ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

- 16.1 Update to snow plan completed by Cllr Bugler and this was agreed. Cllr Vincent would trigger if require.
16.2 Defibrillator is in the process of being fitted. This has been funded by donations but the PC has agreed to take on any maintenance. The Village Hall have agreed for it to be on the village hall site. Training to be arranged for volunteers in the village interested in understanding how to use it, however it can be operated by inexperienced individuals. The Old Vicarage are also fund raising for a defibrillator to be located on the Old Vicarage site.

17. DATE OF NEXT MEETING –21st March 2016

Cllr Scutt proposed that the May meeting be moved to the 23rd May 2017. Clerk to check if village hall available.