

LEIGH PARISH COUNCIL
MINUTES
For Meeting Held At Leigh Village Hall On
19th January 2016 At 7.30pm

Present: Cllr Scutt, Cllr Stillitano, Cllr Vincent, Cllr Bennett, Cllr Smith, Cllr West, the Clerk and 2 members of the public

1. APOLOGIES FOR ABSENCE – Cllr Bugler, Cllr Stilitano, DCllr Penfold
2. DECLARATIONS OF INTEREST
3. TO APPROVE AND SIGN THE MINUTES
 - 3.1 It was resolved “THAT THE MINUTES OF THE MEETING HELD 17th NOVEMBER 2015 WERE APPROVED AND SIGNED BY CHAIRMAN”, with the amendment at point 10.1 which should read County Council rather than District. Unanimously agreed.
4. MATTERS ARISING, NOT ALREADY ON AGENDA.
5. FINANCIAL MATTERS
 - 5.1 Cllr Scutt informed the meeting that she was looking into S106 money with regards to Alton Mead Development.
 - 5.2 Clerks salary for 2 months. Total: £305.94.
 - 5.3 Broadband at £10 per month, £20.
 - 5.4 Expenses to clerk - ¼ cost of new printer £15.00 Point 5.2, 5.3 & 5.4 taken together. Proposed: Cllr Bennett, Cllr Smith, Unanimously agreed.
 - 5.5 The precept demand was discussed. Cllr Bennett suggested that the Parish Council should review the amount decided at the last meeting in light of better understanding of the calculations process and how a precept demand translates into a Band D property charge for the taxpayer. Also they were now aware how much Local Council Tax had been awarded to Leigh. It was resolved THAT THE PARISH COUNCIL AGREE A PRECEPT OF £5500 WITH AN LCT OF £112 GIVING A TOTAL DEMAND OF £5612.00”. It was agreed that the resolution in November would stand and lessons learnt from this experience would be utilized when reviewing the next budget. The Percentage increase / decrease on 2015/16 Band D charge is 2.81%. Unanimously agreed.
 - 5.6 It was agreed that the Clerk would add a column to the Accounts to take into consideration money that had been ring fenced for particular projects ie Play Area.
 - 5.6 DAPTC invoices £30 – New Councillors including Code of Conduct and £10 Neighbourhood Planning Seminar. Payment unanimously agreed.
6. PLANNING MATTERS
 - 6.1 Bollards and concrete blocks in the road outside of Bridge Farm. Report made on dorsetforyou website by the Clerk. Cllr Vincent to have a word with the owners to see if the concerns could be resolved.
 - 6.2 Hard copies of Local Plan to be collected by the Clerk from Sherborne Town Council Office.

APPLICATION NO: WD/D/15/002589

PROPOSAL: Demolish existing garage & erect new garage. Internal & external alterations & demolition of rear bathroom extension.

LOCATION; THE CROSS HOUSE, CHETNOLE ROAD, LEIGH, SHERBORNE, DT9 6HL

PC Comments: No objections, submitted 15/12/15

APPLICATION NO: WD/D/15/002423

PROPOSAL: Erect conservatory & Lean to

<p>LOCATION; WILLOW BANKS, CHETNOLE ROAD, LEIGH, SHERBORNE, DT9 6HJ PC Comments: No objection submitted 1/12/15.</p>
<p>APPLICATION NO: WD/D/15/002306 PROPOSAL: Repair chimney stack at eastern end of Denbury House LOCATION; DENBURY HOUSE, CHETNOLE ROAD, LEIGH, SHERBORNE, DT9 6HL PLANNING OFFICER: Emma Telford PC Comments:.No objections.</p>
<p>APPLICATION NO: WD/D/15/002594 PROPOSAL: Insert a front door to southern elevation with canopy above. LOCATION; SKITTLE COTTAGE, CHETNOLE ROAD, LEIGH PLANNING OFFICER: Emma Telford Emailed 15/1/16PC Comments:.No objection</p>

7. PLAY PARK

- 7.1 Cllr Scutt reported that there is ongoing discussion about the Play Park being relocated within the Village Hall grounds. Cllr Scutt has asked the Chair of the Play Park committee, about the lease, cost of relocation and preparation of ground for relocation. Cllr Scutt will report at the next meeting.

8. BOYLES TRUST

- 8.1 Leigh Parish Council has confirmed to Boyles Trust that their nominees on the Trust are independent of the council.

9. GATES

- 9.1 Trevor Evans reported that 7 gates will be installed by the beginning to late February.
9.2 It was agreed that future gates would be agreed footpath by footpath.
9.3 Cllr Scutt will send a letter to the individual landowners indicating that the responsibility of maintenance of gate furniture will be the landowners.

10. NEIGHBOURHOOD PLAN & UPDATE FROM OTHER VILLAGES DISCUSSIONS.

- 10.1 Local Plan Seminar for Town and Parish Councils and Neighbourhood Plan Groups. Cllr Smith reported that 2 councillors plan to attend.
10.2 Cllr Smith update the meeting regarding other village's position on developing a Neighbourhood Plan. Leigh, Yetminster & Ryme Intrinsic are actively working together. Thornford and Beer Hackett have indicated interest. Chetnole, following a presentation from Cllr Smith and Cllr Torrance from Yetminster, were concerned that they would not be able to get sufficient support from the villagers. They will discuss further and make a decision by 13 February 2016.
10.3 All villages were actively reviewing the Neighbourhood Plan boundary, no decisions have been made as yet.
10.4 Leigh village Neighbourhood Plan Exhibition will take place on 13th February 2016. Leaflets are being distributed by Trevor Evans to each house in Leigh. The Parish Council formally thanked Mr Evans for his contribution.
10.5 Cllr Smith outlined the Project Plan of events. – Firstly it was necessary to make sure villagers are interested and then make sure there is a steering group for each village. These groups need terms of reference which will be agreed by individual Parish Councils. These steering groups can go away and identify the areas that should be within the Neighbourhood Plan and define activities. Then a communications groups is required to make sure everyone is aware of what is happening.
10.6 Cllr Bennett asked that consideration be made for a Vision Statement.

11. WASTE BIN

- 11.1 Cllr Scutt reported that the only bin now available from Dorset Waste Partnership is a Wheelie Bin that needs to be kept in a secure housing. There will also be ongoing costs of collection which appears to be in the region of £100 per year. The previous costs gained are now invalid. Cllr Scutt will go back to DWP to get a clear picture of what is available and the cost and report back at the next meeting.

12. INSURANCE

- 12.1 Cllr Bennett reviewed the Parish Council insurance policy, outlining what was covered and the cost. The current cover expires in June this year. It was agreed that certain aspects of equipment/furniture within the village need clarity as to ownership and insurance. However to obtain further quotations it was agreed that the only item to be listed on the insurance for new quotations would be the Stone Cross. Other items on the asset register would be self-insured. Cllr Scutt would enquire of CCllr Bevan and DCllr Penfold about how to find out whose responsibility the stone monument might be. Cllr Scutt is discussing the Play Ground relocation and will ask for clear clarification of whose responsibility the equipment, ownership and insurance will be.
- 12.2 It was agreed that the Clerk will request 3 quotations for renewal of insurance based on standard Parish Council liabilities will the inclusion of insurance for the Stone Cross at an estimated value of £36,000. It was agreed that all other items on the Asset Register could be self-insured

13. CORRESPONDENCE

- 13.1 Sievers Lane has been designated as a Bridle Way, with no objections received regarding the Inspectors modifications. Trevor Evans outlined the history of issues, indicating that this was a battle won but the war would probably continue.
- 13.2 Safer Dorset Fund Community Grant Round 6 - Opens 16th November
- 13.3 Dorset Home Choice – housing allocation email circulated.
- 13.4 Chief Executive's Circular 08 December 2015
- 13.5 Groundwater warning area promotion circulated.

14. ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

- 14.1 The Clerk to report the sign in South Street which has been knocked down. The sign is a road sign for South Street, adjacent to Back Drove, opposite to Pound Farm.
- 14.2 Cllr Bennett discuss flooding within Leigh in his role as flood warden. A site meeting has taken place with Dorset CC Flood Risk Engineer. Two areas in particular were reviewed - One at the western end of the village by Fudges and the other by the Garage. Flooding happens here about every 3 years, going up to knee height. They reviewed possible solutions with no indication of commitment. These solutions would need surveys, costings and landowner permission.
- 14.2 Cllr Smith suggested that flooding could be reviewed in the context of the Neighbourhood plan. Cllr Bennett will write a letter to Dorset County Council, to be reviewed by Councillors prior to submission.

15. DISCUSSION PERIOD.

16. DATE OF NEXT MEETING - 15th March 2016