

**LEIGH PARISH COUNCIL
MINUTES
For Meeting Held At Leigh Village Hall On
19th May 2015 At 7.30pm**

Present: Cllr Scutt, Cllr Bugler, Cllr Smith, Cllr Stillitano. DCllr Penfold, The Clerk and one member of the public.

1. APPOINTMENT OF CHAIRMAN & VICE CHAIRMAN
 - 1.1 It was resolved "THAT SANDRA SCUTT WOULD STAND AS CHAIRMAN FOR THE FOURTHCOMING YEAR". Proposed Cllr Bugler, 2nd Cllr Stillitano. Voted Unanimously
 - 1.2 It was resolved "THAT MARK STILTANTINO WOULD STAND AS VICE CHARIMAN FOR THE FORTHCOMING YEAR. Proposed Cllr Bugler, 2nd Cllr Scutt. Voted Unanimously

2. APPOINTMENT OF COMMITTEE REPRESENTATIVES
 - 2.1 The following appointments/links were unanimously agreed.
 - 2.2 Village Hall -Mark Stillitano.
 - 2.2 Play Park –Graham Bugler.
 - 2.3 Boyles Trust – Richard Smith.
 - 2.4 All councillors present completed and submitted the Declaration of Acceptance and agreement to abide by the Code of conduct and the Register of Interest forms.

3. APOLOGIES FOR ABSENCE – David Vincent, Alan Bennett

4. DECLARATIONS OF INTEREST – none declared.

5. TO APPROVE AND SIGN THE MINUTES
 - 5.1 It was resolved "THAT THE MINUTES OF THE MEETING HELD 11th MARCH 2015 BE APPROVED AND SIGNED BY CHAIRMAN". Unanimously agreed.

6. FINANCIAL MATTERS
 - 6.1 Internal audit completed and invoice of £65.00 received.- unanimously agreed to pay.
 - 6.2 It was resolved "LEIGH PARISH COUNCIL APPROVE THE STATEMENT OF ACCOUNTS FOR YEAR ENDED MARCH 2015.
 - 6.3 It was resolved "LEIGH PARISH COUNCIL APPROVE THE GOVERNANCE STATEMENT WITHIN THE BDO AUDIT DOCUMENT FOR YEAR ENDED MARCH 2015".
 - 6.4 It was resolved "LEIGH PARISH COUNCIL APPROVE THE ASSET REGISTER FOR YEAR ENDED MARCH 2015.
 - 6.5 It was resolved "LEIGH PARISH COUNCIL APPROVE THE RISK ASSESSMENT FOR YEAR ENDED MARCH 2015. Points 6.2 to 6.5 taken collectively. Proposed: Cllr Scutt, 2nd: Cllr Bugler. Unanimously agreed.
 - 6.6 Clerk's salary for 2 months. Total: £305.94
 - 6.7 Clerks invoice for 2 months broadband at £5 per month, £10.
 - 6.8 Renewal of insurance from AON received. Premium £719.60, but reduced to £684.42 if agree to a Long Term Agreement for 3 years. The Parish Council agreed that the Council should pay £719.60 for this year and fully review the policy with a view to getting a reduced premium next year.
 - 6.9 Signatory mandate forms with Cllr Scutt and Cllr Bugler to complete and submit.

- 6.10 Complaint made to Lloyds bank regarding acquiring forms. Letter received indicating that due to the inconvenience they will credit Leigh PC account with £1500.00.
- 6.11 Cheque received of £375.00 from Dorset County Council for 3 gates within Leigh PC.
- 6.12 Agenda item for the next meeting Play Park, to discuss the future. Councillors discussed different aspects and plans that had been put forward.

7. AWARDING GRANTS

- 7.1 It was resolved “THAT THE PARISH COUNCIL GIVE £50 FOR THE TAPESTRY AS REQUESTED BY DI MORRIS AND LEIGH PCC £250, GRANTS ONLY TO BE AWARDED ON APPLICATION.” Proposed: Cllr Scutt. Unanimously agreed. Councillors to check with Di Morris regarding who the cheque should be made out to.

8. SERVICE LEVEL AGREEMENT

- 8.1 Cllr Scutt has not received any paperwork as yet and will chase.

9. UPDATE ON BOUNDARY COMMISSION.

- 9.1 Cllr Scutt has a petition with numerous signatures, approximately 135. Councillors were content for this to be sent off to Oliver Letwin.

10. COMMUNITY RESILIENCE PLAN

- 10.1 Cllr Stillitano and Cllr Bugler report that they now have a copy of the DCC resilience plan template. They have identified information that will be required and will look at what skills need to be sourced from residents. Advertisement to go into Wriggle Valley Magazine. They are going to a seminar to learn more. To go on the Agenda for the next meeting.

11. NEIGHBOURHOOD PLAN

- 11.1 Cllr Scutt reported that she had been on the training course and has a whole file of documents which she has passed to Cllr Smith, as he has been identified as a potential project planner with a view to putting a proposal together to form a plan for developing a Neighbourhood plan. Cllr Bugler felt the first course of action should be to invite the Cerne Abbas Chairman to come and give a talk to Councilors on how they developed their plan. It was agreed that Cllr Scutt would invite local communities to a talk from the Cerne Abbas Chairman about how to go about developing a Neighbourhood Plan.

12. PLANNING MATTERS

<p>APPLICATION NO: WD/D/15/000510 PROPOSAL: Erection of multipurpose agricultural/equestrian building LOCATION: FRAMPTON FARM, CHETNOLE ROAD, LEIGH, DT9 6HJ PLANNING OFFICER: Kirstie Henshaw PC COMMENTS: Response to refuse sent 27/4/15. We object to the development on the grounds of size due to the limited pasture area available, It is suggested that if a development were to be considered it should be located closer to the grazing pasture further down the access track closer to Alton Mead Lane. Resubmitting a modified plan.</p>
<p>APPLICATION NO: WD/D/15/000541 PROPOSAL: Conversion of the Carpenters Arms from one to two residential units & internal alterations (retrospective)</p>

<p>LOCATION: CARPENTERS ARMS, CEHTNOLE ROAD, LEIGH, , DT9 6HJ PLANNING OFFICER: Katrina Trevett PC Comments: No objections.</p>

13. CORRESPONDENCE

- 13.1 Letter from The Planning Inspectorate regarding Wildlife and Countryside Act 1981 Section 53. A hearing to take place on 9th September 2015 at County Hall.
- 13.2 WEST DORSET, WEYMOUTH & PORTLAND COMMUNITY INFRASTRUCTURE LEVY (CIL) MODIFICATIONS CONSULTATION email circulated
- 13.3 West Dorset District Councils Weekly List of Planning Applications and Delegated List - Planning Applications & Decisions received.
- 13.4 Email regarding Dorset Police reviewing how it delivers Neighbourhood Policing to its communities. Project Genesis, the strategic review of Dorset Police's Neighbourhood Policing structure is the most comprehensive review undertaken by Dorset Police.
- 13.5 Sherborne Area Housing Forum – Agenda & Minutes received.
- 13.6 Statutory review of sex establishment policy - public consultation
- 13.7 DAPTC Chief Executive's Circular 04 for April 2015
- 13.8 North Dorset District Council Local Plan, independent Examination circulated.
- 13.9 Russell Jepson email received concern at electric fence over footpath. Cllr Vincent in discussion regarding the electric fence as it is in constant motion.
- 13.10 Cllr Scutt has heard from the Village Hall Committee and have no objection to a bin being placed by the entrance. Clerk explained ongoing issues with getting a bin positioned with regards to Dorset Waste Partnership and it was agreed that DCllr Penfold would enquire about how to get a bin, cost and position for waste disposal.
- 13.11 Letter from Elizabeth Turnbull re Leigh and Chetnole Relief in Need Charity, informing Council that the Trust has been absorbed into the Dorset Community Foundation.
- 13.12 Wessex Water, programme of watermain replacement in Back Drove. Start 15th June 2015 for approximately 4 weeks.

14. ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

- 14.1 Electoral Commission DCC on boundary. Councillors to formulate a response to send to Clerk.
- 14.2 Fresher's Day, Brian Read, could Clerk inform Jack Paterson regarding change of Parish Councillors for the website. Name and telephone numbers of Councillors to be published on website.
- 14.3 John Coombe magna housing community representatives, if there are any issues with any of their houses please contact him. Also if the Play Park needed support then to ask him.
- 14.4 Back Drove was discussed with regards to resurfacing. The Clerk to report on dorsetforyou to see if repairs can be done. DCllr Bevan to be copied in. Ref; 1037051 reported.

15. DISCUSSION PERIOD.

- 16. DATE OF NEXT MEETING – 14th July 2014 at 7.30pm.