

**LEIGH PARISH COUNCIL**  
**MINUTES**  
**For Meeting Held At Leigh Village Hall On**  
**Tuesday 20<sup>th</sup> January 2015 At 7.30pm**

Present: Cllr Scutt (Chairman), Cllr Vincent, Cllr Bugler, Cllr Stillitano, Cllr Bennett, the Clerk, and 3 members of the public.

1. APOLOGIES FOR ABSENCE – DCllr Loder, Cllr Holder.
2. DECLARATIONS OF INTEREST
  - 2.1 Cllr Bennett – planning application.
3. MINUTES OF THE PREVIOUS MEETING
  - 3.1 It was resolved "THAT THE MINUTES OF THE MEETING HELD 11<sup>TH</sup> NOVEMBER 2014 BE APPROVED AND SIGNED BY THE CHAIRMAN". Minutes were unanimously agreed.
  - 3.2 Brian Read's resignation was accepted and thanks given for his considerable contribution to the Parish Council Cllr Scutt to send an email with thanks
  - 3.3 Clerk explained the process for election of new Councillor and introduced Richard Smith who is interested in standing and could be co-opted at the next meeting.
4. FINANCIAL MATTERS
  - 4.2 Demand for precept of £5500 submitted by Clerk. Cllr Bennett enquired about the process of funding and the Clerk explained.
  - 4.3 Clerk's salary for 2 months due. Total: £305.94, unanimously agreed.
  - 4.4 Clerks invoice for 2 months broadband at £5 per month due £10. unanimously agreed
  - 4.5 Cllr Scutt claimed postage £6.40. Unanimously agreed.
  - 4.6 The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4) (a) of the Local Government Act 1972 ("1972 Act") for 2015-2016 is £7.36. This is the amount that results from increasing the amount of 2014-15 (£7.20) by the percentage increase in the retail index between September 2013 and September 2014 (of 2.26%), in accordance with Schedule 12B to the Act.
  - 4.7 Outstanding costs of welcome pack - £22 plus recent cost of £7.10. Does Council agree to pay these costs and continue supporting this project which is now being taken over by Wendy Stillitano and to what limit? Agreed to pay the costs of £29.10 to Dorothy Baldock. There was a discussion if the information would be better served within a pack or on the website. It was agreed that a tangible pack would benefit new residents and those who are not on the internet. Inclusion of maps was discussed and Cllr Scutt to find out the costs of reproduction.
  - 4.8 Invoice for website domain £12 paid by Cllr Burglar, it was agreed that this would be paid. A vote of thanks for Karen Bugler for all her work on the website was given.
  - 4.9 Grants to be considered at the next meeting. If there are any groups that would like to be considered applications should be made to do this.
  - 4.10 It was resolved that "CLLR SCUTT BECOME A SIGNATORY ON THE ACCOUNT AND THAT BRIAN READ BE REMOVED". Proposed: Cllr Scutt, 2<sup>nd</sup> Cllr Bugler. Voted For: Unanimously.

5 LEIGH AND CHETNOLE RELIEF IN NEED CHARITY

5.1 Three charities were amalgamated and set up as the above charity. The Trustees all agreed that we should take up the Dorset Community Foundation's offer. As a matter of courtesy the Parish Council had been consulted. The process of amalgamation of £371.02 into the fund has now been completed.

6. TRAFFIC SPEED PATROL IN LEIGH – Cllr Scutt to enquire.

7. SNOW PLAN –

7.1 The snow plan has been accepted, Cllr Scutt will send in details of contractors and cost to WDDC. It was agreed that Cllr Vincent would instigate the plan if required, copy to be given to him by Cllr Scutt and copy to go on website. John Griffin will be the contractor at £30 per hour. Cllr Bugler to check the grit bin are full.

6 PLANNING MATTERS

<p><b>APPLICATION NO:</b> WD/D/14/002744 <b>PROPOSAL:</b> Cover Existing yard <b>LOCATION:</b> CROSS FARM, LEIGH, SHERBORNE, DT9 6HP <b>PLANNING OFFICER:</b> Penny Canning <b>PC COMMENTS:</b> No objections. Submitted 11/12.14</p>
<p><b>APPLICATION NO:</b> WD/D/14/002055 <b>PROPOSAL:</b> Proposed hay store extension <b>LOCATION:</b> LAND ADJACENT, ALTON MEAD LANE, LEIGH <b>PLANNING OFFICER:</b> Katrina Trevett <b>PC COMMENTS:</b> We refer to a previous planning application 1/E/06/000788 by My Helyar for the same site back in May 2006 when planning was refused for change of use from Agricultural store to Store for building materials. This went to appeal and the appeal was upheld with a number of conditions. We feel that these conditions must still stand and that the proposed additional hay store is to be used only for agricultural use and no building materials are to be stored. <b>SUBMITTED: 11/12/14 by email.</b></p>
<p><b>APPLICATION NO:</b> WD/D/14/002924 <b>PROPOSAL:</b> Proposed porch and replacement windows <b>LOCATION:</b> POUND FARM COTTAGE, BACK DROVE, LEIGH, SHERBORNE, DT9 6JD <b>PLANNING OFFICER:</b> Hannah Ellison Emailed 12/12/14 councillors <b>PC COMMENTS</b> No objections. Submitted 2/1/15</p>
<p><b>APPLICATION NO:</b> WD/D/14/002998 <b>PROPOSAL:</b> Listed Building Consent, Internal alterations, <b>LOCATION:</b> POUND FARM COTTAGE, BACK DROVE, LEIGH, SHERBORNE, DT9 6JD <b>PLANNING OFFICER:</b> Hannah Ellison Emailed 16/12/14 councillors <b>PC COMMENTS</b> No objections. Submitted 2/1/15</p>
<p><b>APPLICATION NO:</b> WD/D/14/003303 <b>PROPOSAL:</b> Detached 2-bay garage. <b>LOCATION:</b> STONE HOUSE, TOTNELL, LEIGH, SHERBORNE, DT9 6HT <b>PLANNING OFFICER:</b> Hannah Ellison</p>

<b>PC COMMENTS No objections</b>
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- 6.2 The process of planning applications was discussed, the use of paper copies over internet viewing. It was agreed that the Parish Council continue the methods of planning applications as laid down in the standing orders. The Clerk to put in emails regarding planning the Planning number and the date by which action needs to happen.

7 WEBSITE

- 7.1 No costs identified for new website. Jack Paterson has updated the site and it was agreed that it looked very good. The Clerk will submit Agenda's, Minutes, Finance and any other documents as appropriate to Mr Paterson for inclusion.

8 CORRESPONDENCE

- 8.2 Elections for 3 Directly Elected members of Smaller Councils' Committee 2015 forms circulated for anyone who wishes to be nominated.
- 8.3 Weekly planning and delegated lists circulated
- 8.4 Agenda & Minutes Sherborne area housing forum circulated.
- 8.5 Dorset Community Action AGM details circulated.
- 8.6 Find out more about how the NHS is working in Dorset.
- 8.7 Email regarding Household Recycling Centre consultation circulated.
- 8.8 Email from DAPTC with information regarding the second round of the Safer Dorset Fund is now open to receive applications circulated. Cllr Scutt to discuss with Neighbourhood Watch committee. To discuss with Alan Hill if he is happy to continue as representative. Late night door collection from charities was discussed and Cllr Scutt to investigate if a license is needed.
- 8.9 Sherborne transport action group Agenda and Minutes circulated.
- 8.10 Dorset Highways: Satisfaction Survey Results circulated.
- 8.11 Dorset Flood Warden Reporting Tool emailed. Alan Bennett has agreed to be the Leigh Flood Warden and his details have been passed to Susan Woodhouse, Senior Engineer, Flood Risk Management.
- 8.12 Health & Wellbeing Small Grant Scheme in West Dorset email forwarded
- 8.13 DAPTC Subscription Charges for 2015/2016
- 8.14 Local Council Award Scheme launched
- 8.15 The Dorset Heathlands Planning Framework Supplementary Planning Document 2015-2020 Draft for Public Consultation
- 8.16 Local Government Financial Settlement - Government Consultation & NALC feedback from Ministerial Meetings
- 8.17 Garden Party nominations.
- 8.18 Dorset Best Village 2015
- 8.19 Nominations from the Parish and Town Council Sector for the Queen's New Year Honours List 2016 and the Queen's Birthday Honours
- 8.20 DAPTC Chief Executive Circular 01/201
- 8.21 Impact of DEFRA funding cuts on support for Dorset's rural communities
- 8.22 Copies of Parliamentary Ombudsman papers received from Cllr Scutt.
- 8.23 DAPTC Annual Conference - Wednesday 25th February 2015 at Kingston Maurward.
- 8.24 Election democracy packs information from DAPTC circulated.

9 ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

- 9.1 Sievers Lane a restricted byway, which links Batcombe and Redwood Farm. Cllr Scutt to make the meeting aware that it was brought to the attention that the PC wrote a letter in support to the appeal. Tina Cooke continues to fight a battle with regards to the

labelling of a BOAT on part of the lane. High Stoy and Leigh PC have sent a letter in response. Tree preservation orders are being investigated for trees within the lane.

- 9.2 The case for the DROVES has been heard and a response should be received in 5 weeks, but it is not looking good.
- 9.3 Service Level Agreement for clearing of byways. It was agreed that the council would review this again after Trevor has met with the pathways officer and surveyed the byways and then make a decision after this survey.
- 9.4 Boundary commission ruling. Cllr Scutt and Cllr Bugler met with Oliver Letwin, who felt there was a reasonable case showing that procedures had not be properly followed. Cllr Scutt has received a letter of notification of receiving. A decision can only be made based on the fact that they had deviated from procedure not that they had made the wrong decision. A decision should have been reached within 40 days. For this coming election Leigh will be within Frome Valley.

10 DISCUSSION PERIOD.

- 10.1 The Clerk was asked to report the overgrown hedge on the Chetnole road, north side passed Fudges bakery..
  - 10.2 A number of the posts with faulty reflector bands have been identified from Totnell Corner on Sherborne Road and the cross along into the village. The Clerk to write to Highways asking for an assessment of the reflector posts within the village of Leigh, if they need then could they be repaired, if not need can they be removed.
- 11 DATE OF NEXT MEETING – 17<sup>th</sup> March 2015 at 7.30pm.