

LEIGH PARISH COUNCIL
MINUTES
For Meeting Held At Leigh Village Hall On
20th May 2014 At 7.30pm

Present: Cllr Holder (Acting Chairman), Cllr Read Cllr Orchard, Cllr Vincent, Cllr Bugler, Cllr Stillitano, the Clerk and 4 members of the public.

1. APPOINTMENT OF CHAIRMAN & VICE CHAIRMAN

- 1.1 It was resolved "THAT CLLR SCUTT BE CHAIRMAN FOR THE FORTHCOMING YEAR" Proposed: Cllr Bugler. 2nd Cllr Read. Voted For Unanimous. Cllr Scutt had previously sent her apologies for the meeting but had agreed that she would be prepared to stand as Chairman. Acceptance to be signed at the next meeting.
- 1.2 It was resolved "THAT CLLR HOLDER BE VICE CHAIRMAN FOR THE FORTHCOMING YEAR" Proposed: Cllr Orchard. 2nd Cllr Read. Voted For Unanimous. Cllr Holder then took the Chair for this meeting.

2. APPOINTMENT OF COMMITTEE REPRESENTATIVES

The appointments were agreed that :-

- Paul Orchard would remain Village Hall Representative.
- Graham Bugler, Play Park representative.

There was no representative of Boyles Trust present. It was agreed that a letter be sent to Alan Hill to determine the numbers of representatives that Leigh Parish Council should elect to be on the Trust Committee and when they should be elected.

3. CO-OPTION OF COUNCILLOR.

- 3.1 It was resolved "THAT MARK STILLITANO BE CO-OPTED ONTO LEIGH PARISH COUNCIL." Proposed: Cllr Read, 2nd: Cllr Orchard. Voted Unanimous. Cllr Stillitano signed acceptance and agreed to abide by the code of conduct. He also completed his register of interest form.

4. APOLOGIES FOR ABSENCE - Cllr Scutt, CCllr Bevan.

5. DECLARATIONS OF INTEREST – None.

6. TO APPROVE AND SIGN THE MINUTES

- 6.1 It was resolved "THAT THE MINUTES OF THE MEETING HELD 18th MARCH 2014 BE APPROVED AND SIGNED BY CHAIRMAN". Proposed: Cllr Holden, 2nd: Cllr Orchard Agreed unanimously.

7. FINANCIAL MATTERS

- 7.1 Internal audit completed. It was resolved that "LEIGH PARISH COUNCIL APPROVE THE STATEMENT OF ACCOUNTS FOR YEAR ENDED MARCH 2014. Proposed: Cllr Orchard, 2nd: Cllr Vincent Agreed unanimously.
- 7.2 It was resolved that "LEIGH PARISH COUNCIL APPROVE THE GOVERNANCE STATEMENT WITHIN THE BDO AUDIT DOCUMENT". Proposed: Cllr Holden, 2nd: Cllr Orchard. Agree unanimously.
- 7.3 On review of the asset register it was agreed to remove the computer and accessories as these were no longer functional. It was resolved that "LEIGH PARISH COUNCIL APPROVE THE ASSET REGISTER FOR YEAR ENDED

- MARCH 2014. Proposed: Cllr Bugler 2nd: Cllr Orchard Agree unanimously.
- 7.4 The risk assessment was reviewed with particular reference to the insurance cover and it was resolved that the "LEIGH PARISH COUNCIL APPROVE THE RISK ASSESSMENT FOR YEAR ENDED MARCH 2014. Proposed: Cllr Holden, 2nd: Cllr Orchard. Agreed unanimously.
- 7.5 Clerks salary for 2 months. Total: £305.94 was agreed.
- 7.6 Clerks invoice for 2 months broadband at £5 per month, £10 was agreed.
- 7.7 Renewal of insurance from AON received The Parish Council reviewed the policy and confirmed that appropriate cover is held by Leigh Parish Council to meets its obligations. It was resolved "TO PAY THE QUOTATION OF £708.08 PREMIUM FROM AON". Proposed: Cllr Holden, 2nd: Cllr Orchard. Agreed unanimously.
- 7.8 It was resolved "THAT GRANTS BE AGREED,CAB - £105, LEIGH PCC - £250 MESSY CHURCH -£50 (CHEQUE VIA PCC), CRAFT EVENT - £50 (CHEQUE VIA PCC), WRIGGLE VALLEY MAGAZINE - £60, DORSET COMMUNITY ACTION - £50, FOCUS ON YOUTH - £55, NORDCAT BUS- £120. Proposed: Cllr Holden, 2nd: Cllr Orchard Agreed unanimously.

8. STANDING ORDERS

- 8.1 It was resolved "THAT THE STANDING ORDERS INCORPORATE THE SENTANCE AT SECTION 5e - "IT IS RECOMMENDED THAT THE CHAIRMAN IS VOTED FOR A PERIOD OF 2 YEARS, WITH THE VICE CHAIRMAN TAKING OVER THE POSITION AFTER 2 YEARS. THEREBY HAVING A ROLLING MOVEMENT OF CHAIR AND VICE CHAIR." Proposed: Cllr Read, 2nd: Cllr Bugler Agreed unanimously.
- 8.2 It was resolved "THAT LEIGH PARISH COUNCIL ADOPTED THE DRAFT STANDING ORDERS CIRCULATED FROM THE MARCH MEETING WITH THE EXCEPTION OF THE PLANNING WORDING, UNTIL THE PRESENT CHAIR ELECTED CAN REVIEW THIS WORDING" Proposed: Cllr Bugler, 2nd: Cllr Read, Agreed unanimously.

9. PLANNING MATTERS

Material Planning Considerations guidance received from WDDC and forwarded via email.

APPLICATION NO: WD/D/14/000258

PROPOSAL: Part change of use to enable existing stable to be used for two car shelter and garden shed; cars to use existing vehicle access to adjacent lane.

LOCATION: FIELD ADJOINING STONE HOUSE, TOTNELL, LEIGH, SHERBORNE, DT9 6HT

PLANNING OFFICER: Catherine Cluett

PARISH COUNCIL COMMENT: No Objection.

APPLICATION NO: WD/D/14/000532

PROPOSAL: Proposed change of use, proposed stables, proposed new vehicle access.

LOCATION: LAND ADJACENT TO HIGHER FIELD, TOTNELL, LEIGH, SHERBORNE, DT9 6HT

PLANNING OFFICER: Catherine Cluett

PARISH COUNCIL COMMENT: No Objection.

10. WEBSITE

- 10.1 Proposal to upgrade the Village Hall Website and link in with Village website was discussed. The present website is financed by the PC and the suggestion is that the new one would also be funded by the PC. Karen Bugler is the present webmaster but is hoping to step down. Jack Paterson would be the webmaster once the project was up and running. Mr Paterson gave an overview of his plans and ideas. He has had considerable experience in this and was looking at the development of site that would be up to date and informative. The cost would be minimal. The Parish Council enthusiastically agreed to the concept and it was agreed that further details would be presented at the next meeting. Consideration to be taken with regard to the management structure with the website being managed by the village and a grant being given by the Council for its upkeep. A working committee will include Paul Orchard, Jack Paterson and Duncan Moore.

11. CORRESPONDENCE

- 11.1 Email regarding Flood Relief Funding received and forwarded.
11.2 Email regarding superfast broadband requesting sample case studies.
11.3 DAPTC courses update and forwarded on.
11.4 Sherborne Area Housing Forum minutes received and forwarded.
11.5 DAPTC latest Chief Executive's Circular.- emailed.
11.6 Consultation on the operation of the national planning policy framework forwarded.
11.7 Leigh were invited to attend the Police and Crime Commissioner's (PCC) West Dorset Community Engagement Forum. It was noted that the Sherborne Enquiry office would remain open with a review in September.
11.8 Resident roadshows for the new recycling programme, view <https://www.dorsetforyou.com/recyclingevents>) Next local one on Saturday 10 May 10am-1pm Sherborne, Sainsbury's.
11.9 'Letter from Centenary Fields which is Fields in Trust's protection programme was received. No appropriate areas suitable for this programme.

12. ITEMS OF URGENT NATURE SUBJECT TO CHAIRMAN'S APPROVAL

- 12.1 Email regarding Sievers Lane from Alaster ???? asking the Parish Council to approve a suggested letter regarding Sievers Lane so that the status of the mid-section of Seivers Lave will be fully examined by the Inspector in accordance with DEFRA's guidance concerning entries on the List of Streets. Councillors had reviewed this draft and agreed it was appropriate.
12.2 Cllr Orchard noted in the Western Gazette that some resurfacing work was due to be done up to the cross in Leigh. The Clerk was not informed of this.
12.3 Cllr Vincent asked Cllr Holder to review the willow trees on the river bank in Leigh. Councillors were undecided if this was Highways or Environment Agency responsibility.

13. DISCUSSION PERIOD.

- 13.1 Mr. Dick Volkes asked Cllr Holder to speak to the GPO to remove some of the telegraph poles that were redundant in the village.
13.1 He also raised the issue of speeding in the village. Speed camera devices were discussed but no conclusions were made.

14. DATE OF NEXT MEETING – 15th July 2014 at 7.30pm.