



Attendees: Jo Witherden, Andy Goodfellow, Beverley Harrison, Carol Porter, Richard Smith (Chair)

Purpose of meeting: To review the way forward now we have some grant money.

Apologies: Cllr. Sandra Scutt

Venue: Northbrook House, South Street (Richard's residence)

Held on 12<sup>th</sup> June 2017

Notes: The meeting started at 19:10

1. Introduce Carol Porter: As we had lost three members of the Steering Group (Chris Fox, Sarah Lumsden, and Judith Palmer), Richard is advertising for more members for the Group. Carol Porter had stepped up as a possible volunteer.
2. The Questionnaire was reviewed page by page and changes made. The following actions were taken.
  - 2.1. **Action 6-1: Richard** to update Questionnaire to issue 6 and circulate to the Group, by email, for comments before sending for printing 500 copies to Remous.
  - 2.2. **Action 6-2: Richard** to engage with the Parish Council to discuss who, the Council or the Steering Group, own and operate the 'Parish on Line' and PSMA software and licence. If it's the Steering Group then Beverley would volunteer.
  - 2.3. **Action 6-3: Jo** to update the Past build rates for Leigh and supply to Richard. It is important that the villager who completes the Questionnaire understands the building rate history of housing (dwellings) in Leigh.
  - 2.4. **Action 6-4: Beverley and Andy** to produce in parallel with Action 6-3 the Build history of Leigh village taken from aerial photos and residences memories.
  - 2.5. **Action 6-5: Jo** to make available the 'Landscape charter assessment' to Richard. By adding this to the village facilities it will help to produce a question on what village character is important to the villager.
  - 2.6. **Action 6-6: Jo** to supply to Richard information on the three sites that have been lodged with WDDC for possible building in Leigh. Those applications can be used as examples of possible building sites for inclusion into the Questionnaire.
3. Distribution of Questionnaire: Although it would be difficult, it was agreed that the Group could distribute and collect Questionnaires. Using the 'Parish on Line' software it was envisaged that five areas could be drawn up for each Group

- member. That Group member could then be the NP contact point for their area. To aid collection a collection post box to be installed in Bridge Garage shop.
- 3.1. **Action 6-7: Richard** to organise with the Bridge Garage the siting, collection, and advertising of a NP collection post box.
  - 3.2. **Action 6-8: Richard** to organise an advert into the Wriggle Valley Magazine updating the situation and advising them of the pending Questionnaire.
  - 3.3. **Action 6-9: Beverley** to organise the splitting up of the Parish area into five parcels by 'Parish on Line' for each Group member's responsibility.
4. Who analyses the data? Richard agreed to input the Questionnaire data with help from Carol.
  5. Where does 'Parish on Line' help us? Must have PSMA (Public Sector Mapping Agreement). This software can define the parish area on an Ordnance Survey map and have many overlays (some that can be generated by ourselves) which are very useful to NPs. But it does need a PSMA licence.
    - 5.1. See Action 6-2: Richard to engage with the Parish Council to discuss who, the Council or the Steering Group, own and operate the Parish on Line and PSMA software and licence.
    - 5.2. See Action 6-9: Beverley to organise the splitting up of the Parish area into five parcels by 'Parish on Line' for each Group member's responsibility.
  6. Wriggle Valley Transport Group report: a synopsis of the report would be that both Noes 74 & 212 buses are to stop on 24<sup>th</sup> July leaving Leigh with no scheduled buses. The team have several options available but need to know the numbers of people that would be regularly using the service. The three villages (Yetminster, Leigh and Chetnole) are using a web based survey method to gauge usage. The link is <https://www.surveymonkey.co.uk/r/2V2GJ9K>. It will be added to Leigh's web page and, if required, a hard copy of the form is available by contacting Richard Smith.
  7. AOB: Richard reminded the Group of the seminar in Dorchester on 'Powering Dorset' focusing on how parishes can generate electricity. Although some were interested there were no volunteers to attend on behalf of the Group.

The meeting closed at 20:40pm  
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