

LEIGH VILLAGE HALL CHARGES

1 Feb. 2016 - 31 Jan. 2017

There are 3 categories of Users

A	Residents of Leigh, Local Clubs, and those living in the Wriggle Valley Benefice villages of Batcombe, Chetnole, Hermitage, Hilfield, Ryme Intrinica and Yetminster.
B	People living outside the Benefice, Outside Clubs, and non-profit Organisations.
C	Commercial Organisations and Government - Hire Charges to be quoted by the Treasurer.

Hirer, Location & Type of Event	Leigh, Wriggle Valley Residents & Local Clubs		Other Users, Clubs & Non-profit Organisations	
	Session	Extra Hour	Session	Extra Hour
Main Hall	£22.00	£7.00	£42.00	£14.00
Committee Room	£18.00	£6.00	£34.00	£11.00
Kitchen - full use, additional charge	£17.00	£6.00	£33.00	£11.00
Whole Hall & Kitchen - full use	£57.00 per session		£109.00 per session	
Private Parties/ Dances/Discos - set-up from 2pm, Full use of Kitchen	£142.00 Plus £142.00 security deposit		£275.00 Plus £275.00 security deposit	
Childrens' Parties	£22.00	£7.00	£42.00	£14.00
Conferences/Events (Inc. Hall & Committee Room)	£39.00	£13.00	£70.00	£23.00
Weddings - from set-up Friday 1pm to clear-up Sunday 1pm	£460.00 Plus £460.00 security deposit		£1280.00 Plus £1280.00 Security Deposit	
Bar/Supervisor staff when alcohol served in evening	£95.00		£165.00	

Notes	1	Sessions are: 10am - 1pm 2pm - 5pm and 7pm - 10pm.
	2	Extra hours can be booked at Rates shown above, at the Booking Secretary's discretion.
	3	Lunch time meetings (12noon to 3pm) can be booked at the relevant Session Rates.
	4	Charges include use of the Kitchen for serving tea/coffee/soft drinks and snacks. For food preparation add the Kitchen Full Use charge.
	5	Hire Charges for the Main Hall and Committee Room are payable on the day of the Event.
	6	For Private Functions, such as Weddings, Discos or Parties the Hire Charge is payable at the time of booking, together with a Security Deposit of equal value. Private Functions where alcohol is to be retailed will only be booked if the Hirer agrees to use Bar/Supervisor Staff supplied or approved by the Leigh Village Hall Management Committee.
	7	Bookings for February 2017 onwards can be taken at the Booking Secretary's discretion, but Charges will be subject to review in January 2017.

Leigh Village Hall Bookings Secretary

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LVHBC
8 Feb 2016

Treasurer, Leigh Village Hall Trust

Registered Charity No. 301144

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